

Third year internship abroad (mixed year 2024-2025)

Are you a second year student at the Undergraduate College and thinking of applying to do a mixed year (a combination of one semester of studies + a semester of internship abroad) in 2024-2025? The eligibility criteria and internship conditions are outlined below.

ELIGIBILITY

- You must have passed all your first and second year Bachelor's courses, with no courses failed or incomplete (except if you have verified medical reasons)
- You must have attended the Sciences Po Careers meetings about international internships during the fall and spring semester

PLEASE NOTE : Once your application for a mixed year in third year is accepted, this decision is binding and definitive. It is not possible to change plans along the way.

CONDITIONS FOR YOUR THIRD YEAR INTERNSHIP ABROAD

- Your internship must last a minimum of four consecutive months, full time, in a single organisation **outside of France**
- You must have your internship approved by Sciences Po Careers through a declaration on the student portal ([see the procedure for declaring an internship](#))
- Depending on your exchange semester at a partner university abroad, the internship may take place during the 1st or 2nd semester of the 3rd year
- Your internship must be supervised by an internship manager on site

Given the current health situation, the conditions of your compulsory internship as part of the mixed year may be subject to change!

FORMALITIES REQUIRED

- **For a Sciences Po internship agreement**, you must complete the procedure to obtain an internship agreement from Sciences Po:

[See the procedure for getting a Sciences Po internship agreement](#)

- **For a professional experience or an internship agreement other than the one offered by Sciences Po**, you must declare the [professional experience](#) on your [Student Portal](#).

[See the procedure for declaring a professional experience](#)

Examples of contracts :

1. Agreement from the Ministry of Foreign Affairs or the host organisation
2. Civic service
3. Fixed-term contract
4. Internships in the United States with a J-1 intern visa obtained by a sponsor agency in France (US visa formalities)

VALIDATION OF YOUR INTERNSHIP

For your internship to be validated:

- The internship must last a minimum of **four consecutive months, full time in a one organisation outside of France**
- Before you start the internship, you must have sent Sciences Po Careers your signed internship agreement or a copy of your employment contract
- Your internship mentor must complete and sign an evaluation form

[Download the evaluation form in French](#)

[Download the evaluation form in English](#)

- You must submit an internship report to Sciences Po Careers (instructions available as of September 2024)

NOTE

Do I have to pay to find an internship?

Some organisations may ask you for membership or a paid subscription to give you access to various services (proofreading of your CV, database of internship and job offers, work placement abroad, support, etc.). Before committing:

- Check the trustworthiness of the organisation to avoid any disappointment (very high cost, internship offers not adapted to your profile, etc.): do not hesitate to check the legal functions of the structure,
- Organise a meeting (physical, telephone, etc.) with your contact person to ensure reliability of the content and of the service offered to you as well as all related costs,
- Get in touch with former subscribers to the organisation in order to find out what they think!

contact

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